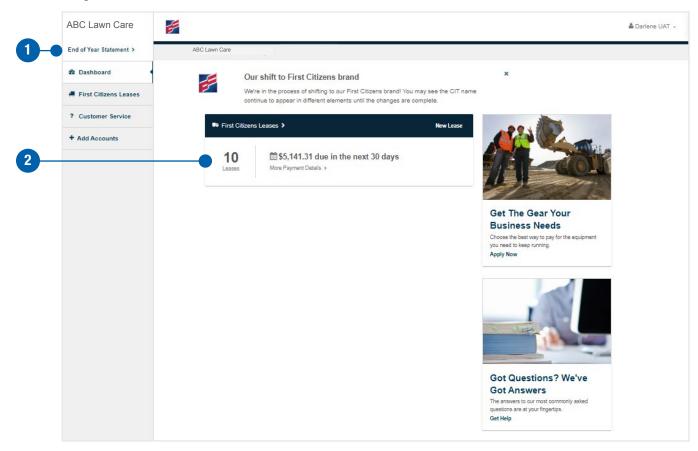


Summary 1: Find 2023 Statements

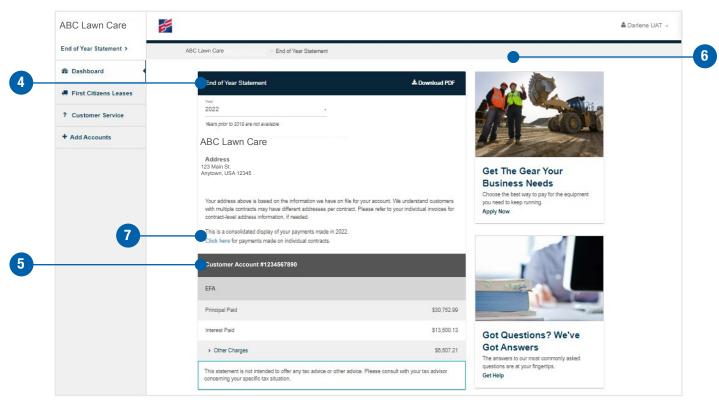


To view your statements, click on either of the following found on your homepage:

- 1 End-of-Year Statement in the menu.
- 2 The End-of-Year Statement block.



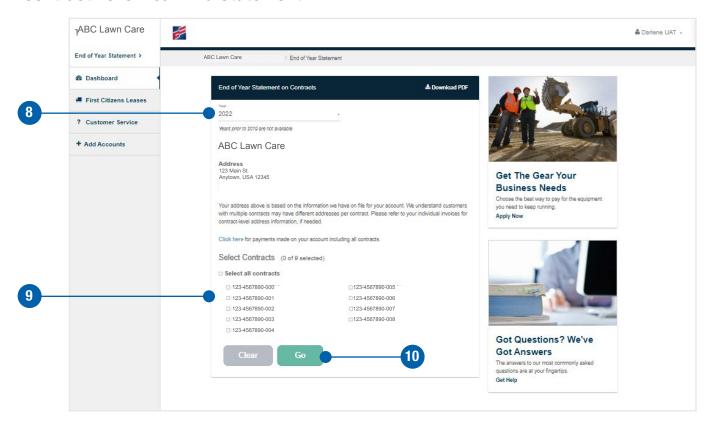
Summary 2: Your Year-End Statement Page



- 4 Choose the tax year you want to view (years prior to 2019 are not available).
- 5 If applicable, view sales tax paid.
- 6 Export your statements by clicking Download PDF.
- If applicable, select Click Here for payments made on individual contracts.



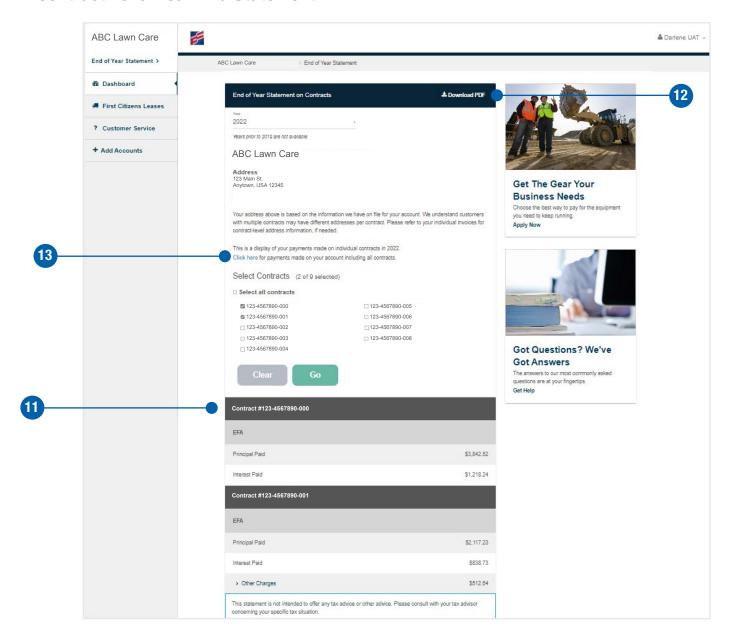
Contract Level Year-End Statement



- 8 Select the tax year.
- 9 Select the individual contracts to include in the statement.
- 10 Click Go.



Contract Level Year-End Statement



- 11 The contracts selected will appear in a statement.
- 12 Export your statement by selecting Download.
- If you would like to revert back to the consolidated view, you can select Click Here.